

## Table Worker

The major change for Table Worker will be that instead of Deck Cards, the Individual Swimmer's times will now be recorded on **Lane/Timer Sheets** which have 2 events per page instead of Deck Cards. Relays will still be on Deck Cards. The Table Worker gets the Lane/Timer Sheets from the Computer Person and places them on the clipboards for the Timers. The Runner will deliver any additional sheets to the Timers.

**In case of a postponement, the Head Table Worker retains all Lane/Timer Sheets.**

### Procedure

**The Runner delivers the Lane/Timer Sheets to the Table** after every two events.

**The Table Worker cuts the lane sheets apart** so there is one event per page. Do not cut the sheets apart before the meet, only after the swim. Scissors will be needed.

**Sort the Lane/Timer Sheets by Event.**

- For each event, put the Lane/Timer Sheet in lane order.

**Determine the Official Time and enter it in the Official Time column.**

The Official Time is determined by the following USS Swimming Rules:

- If two watch times agree, that is the official time.
- If all three watch time disagree, the intermediate time is the official time.
- If only two watch times are available, the average of the two times is the official time. Use only to the hundredths place.
- If there is only one watch time, that is the official time.
- **If there is a No Show, make sure NS is written in the Official Time space.**
- **If there is a Deck Card, write the Swimmer's Name in the appropriate space on the Lane/Timer Sheet.**
- **Write the Official Time on the Lane/Timer Sheet.**
- **Staple the Deck Card to the Lane/Timer Sheet.**

It is the Clerk of Course's responsibility to verify the card with the Computer Person.

If there is a **DQ card** for a swimmer:

- Mark the Lane/Timer Sheet DQ with a pink high lighter
- Write the name of the swimmer and the club name on the DQ card. Names can be located on the Lane/Timer Sheet by matching the heat and lane number from the DQ card.
- Place DQ cards in envelope for coaches.
- Only Coaches may pick up the envelopes usually at the end of the meet.
- Mark the Sheet with a **Red Check** Mark to verify the sheet is complete.
- **Deliver the completed Sheets to the Computer Person.**

### Relays

Relays will continue to be printed on Deck Cards.

Senior Varsity and Advance Relays will now be on the same color cards.

Sort the relay cards in order of the seed time printed on the Deck Card.

Write the Official Time in the space provided and deliver to the Computer Person.